



ORGANIZED VILLAGE OF KASAAN

Governance Committee Meeting
2.1.2022 @ 1:00 PM
Via Zoom

Roll Call/Call to Order:

Ronald Leighton, present
Paula Peterson, present
Randi Braz, present
Della Coburn, present

Staff Present:

Marina Anderson, present
Alyssa Fischer, present

Business to be Conducted:

Paula Peterson made a motion to take the recommendation from the attorney to remove Section 10.1 Conflict Resolution from the OVK Policies and Procedures, all were in favor, motion passed.

Marina will check on the suggested language with the attorney:

Section 10.3 II:

Add “and findings will be reported to the Tribal Council Meeting

Add: The grievance review team will consist of three Tribal Council members, the administrator, and will be chaired by the HR Person.

HR will be tasked with creating a grievance form for the council to review.

Replace Section 10.3, 4 a): In the event the grievance is against a member of the grievance review team, the Administrator, HR person, or anyone else on the Council, the grievance should be submitted to the two remaining members of the grievance review team, the grievance should be submitted initially to either of the remaining two (2) grievance members.

The grievance form needs to be available on the Staff Portal and the HR person needs to have blank ones available.

Regular committee meetings to revise the policies and procedures will be set up.



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Add to 10.3 V. 2:
Add HR Person

Add “If a member of the Grievance Team is related to an employee the rest of the Grievance Team will need to appoint another recommended Tribal Council member to take their place upon the Tribal Council’s.”

Can we adjust the policies to read similar to the ordinances with the numbering - example:
10.01.02 instead of Section 10 I. 2

The next committee meeting will be at 9:00 AM on February 15th to review the election ordinance.

- Alyssa and Marina will send the election materials to the committee

Adjournment:

Paula Peterson made a motion to adjourn the Governance Committee Meeting at 2:10 PM, all were in favor, motion passed.